

Organizational Info for _____

Website	
General Email	
Locations	
Main Phone Number	
TTY	
Hours	

For Each Program Complete the Following (cut & paste as needed):

Program Name	
Description of Services	
Eligibility for Services	
Fees / Payment	
Key Staff Names & Contact Info	
Description of Staff Roles	
How to Refer to this Program	
How a Service Recipient Can Directly Access This Program	