

TRAUMA RESPONSIVENESS ASSESSMENT TOOL

ASSESSMENT DATE: _____

AGENCY NAME: _____

ADDRESS: _____

TELEPHONE: _____ **E-MAIL:** _____

STAFF INTERVIEWED: _____

INTERVIEWERS: _____

SEND REPORT TO: _____

CONNECTION AND READINESS

1. Describe the relationship and networking between your agency and the local rape crisis center. Describe any specific outreach efforts or networking agreements.

2. How does your collaboration with rape crisis centers improve your readiness to serve women with disabilities who experience sexual violence and the broader community (e.g., police, court)?

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3. How would a woman with a disability who experienced sexual violence know she could safely disclose to staff in your agency? Describe any specific awareness efforts.

4. Describe how agency materials and environment make it known that the agency is a safe place for women with disabilities to talk about sexual violence.

5. How are staff prepared to respond to disclosures of sexual violence? Describe staff attitude regarding disclosures.

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6. Describe staff development opportunities regarding sexual violence. How much training is provided? How much is required? How are rape crisis centers included as trainers? Describe training approaches that enhance staff comfort and confidence in responding to sexual violence.

Training Topics	Number of Hours Per Year
Sexual violence and women with disabilities (incidence, impact, general information)	<input type="checkbox"/> Yes <input type="checkbox"/> No
Impact of sexual violence, injury, trauma, etc.	<input type="checkbox"/> Yes <input type="checkbox"/> No
Responding to disclosures	<input type="checkbox"/> Yes <input type="checkbox"/> No
System response/resources (emergency department, law enforcement, criminal justice system) to sexual violence	<input type="checkbox"/> Yes <input type="checkbox"/> No
Agency policies & procedures guiding service to women with disabilities who experience sexual violence	<input type="checkbox"/> Yes <input type="checkbox"/> No
Other	<input type="checkbox"/> Yes <input type="checkbox"/> No

8. CONNECTION AND READINESS SUMMARY

Strengths: _____

Challenges: _____

Resources Needed: _____

POLICIES AND PRACTICES

1. How do you inform women with disabilities about healthy sexuality, sexual relationships and their rights to sexual safety?

2. Describe agency policy regarding personal boundaries among clients and between clients and staff. How does policy explain what it means to respect personal boundaries and the agency's response to boundary violations?

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3. How does agency intake protocol include screening for history of sexual violence? How does ongoing service planning and delivery provide disclosure opportunities for women who experience sexual violence?

4. How do you inform women with disabilities about how to report if they experience sexual harassment or sexual violence? How do staff educate women with disabilities regarding required reporting (at point of intake and any point of potential disclosure)?

5. Describe immediate response to women with disabilities who disclose sexual violence (e.g., crisis intervention, medical care, reporting and safety planning). How does the response to disclosure support victim safety and healing?

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6. How is privacy provided when a woman with a disability discloses sexual violence?

7. How does the woman participate in reporting sexual violence to others (e.g., family, rape crisis center, OIG, law enforcement)?

8. Describe referral process and coordination of services with rape crisis center. How would a woman be informed that she can use rape crisis services? Does agency provide on-site space for rape crisis staff to serve women with disabilities?

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9. How does the service plan incorporate a holistic response to the woman's sexuality, sexual orientation, sexual choices and safety?

10. How is understanding of and response to trauma integrated into the overall service plan (e.g., education, employment, counseling)?

11. How does staff advocate for and/or arrange transportation and accommodations for individual women with disabilities in the agency and community settings (e.g., hospital, court)?

12. POLICIES AND PRACTICES SUMMARY

Strengths: _____

Challenges: _____

Resources Needed: _____

ADDITIONAL RESOURCES

1. What resources (e.g., training, etc.) do you need to be more trauma responsive?

2. COMMENTS: _____
